With this application, employers can apply to the wage subsidy program to hire Qikiqtani Inuit employees for a 12 – 48 week period.

- 1. If you are applying for more than 1 position with the **same job title**, you can fill out one application.
- 2. If you are applying for more than 1 position with **different job titles**, you must fill out an application for each job title.

Example:

- If you're hiring 3 cooks fill out ONE application and specify.
- If you're hiring a Front Desk Clerk, a Janitor, and a Cook, you'll need to fill out 3 different applications.

Date of Application (dd/mm/yy):	This application is for the p	position of:	Number of vacancies/ positions to be filled:
EMPLOYER INFORMATION			
Business/Organization Name:			Years in Business:
Is the business Inuit-owned? Yes Nature of Business/Organization:	No	Type of Business: Public I	Private □ Non-Profit
Street Address and PO Box:		City/Community:	Province/Territory:
Postal Code: Work Telephone:	Fax:	Email Address:	
CONTACT PERSON			
Full Name:		Job title:	
Email address (if different from above)	:	Work telephone (if different from	above):

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Provide a brief history or description of your current busin	ness/organization activities:
Have you ever applied to the Wage Subsidy Program?	Yes No
f Yes, please provide details:	
PURPOSE OF FUNDING REQUEST	
Provide a brief explanation of why your business is request new registered business, training period, etc):	sting a wage subsidy (ex: Business expansion, new department,
OB DETAILS	
Provide the job title for participant and include a job de	scription (attach a separate sheet if required):
Provide the job title for participant and include a job dealob Title:	escription (attach a separate sheet if required):
ob Title:	
ob Title:	escription (attach a separate sheet if required): Anticipated Completion Date of Wage Subsidy (dd/mm/yy):
ob Title: Anticipated Start Date of Wage Subsidy (dd/mm/yy):	Anticipated Completion Date of Wage Subsidy (dd/mm/yy):
	Anticipated Completion Date of Wage Subsidy (dd/mm/yy):

SKILLS DEVELOPMENT		
Describe the skills that the participant is expected to learn duri	ng the period of the funding.	
Supervisor Information		
Name of Supervisor or on-the-job Trainer:	Job Title:	
As the trainer, what are your qualifications:		
BUDGET DETAILS Kakivak Association may provide wage subsidy up to 80% to a Kakivak Association may provide up to 13% of the Mandatory Overtime and sick days are not eligble for this funding.		mum Wage.
Hourly Rate: Hours per Week:		
Total Wages to be Paid (i.e. wage x number of weeks x #of participan	\$	
Mandatory Employment Related Costs (CPP, EI, WSCC, VP) Add 13%		\$
	Total Cost of Wages + MERCS	\$
Are you applying for any other wage subsidy funding from othe (If yes, please specify from whom, what and how much)	er sources? 🗆 Yes 🗆 No	
		\$
		\$
		•
How much of the wage are you contributing?		\$

Other than wages, are you contributing any other equity? (e.g.: Materials, Equipment, Housing, Travel, etc)		
List any other information that you would like to include:		

EMPLOYER OBLIGATIONS AND CRITERIA

OBLIGATIONS

All employers seeking a wage subsidy for Eligible participants must agree:

- 1. To provide the work in a safe and supervised environment;
- 2. To provide meaningful work/training, that will also allow the participant to acquire long term employment relevant skills and knowledge
- 3. To provide participants with a job that requires at least 30 hours per week, and normally not more than 40 hours per week;
- 4. To provide career development, mentoring, and work place counseling whenever possible,
- 5. To provide participant and program evaluation reports,
- 6. That the jobs are not jobs for which another contribution will be received or claimed from any other government source, except where such contribution is provided pursuant to a federal/provincial agreement designed to harmonize federal and territorial job creation programs
- 7. That the jobs would not be created without the financial assistance provided;
- 8. Not to displace a regular employee, or an employee that is absent because of an industrial dispute or is on layoff and awaiting recall;
- 9. To regularly monitor the performance of the participant;
- 10. That the jobs will be carried out in accordance with all applicable federal and territorial laws; and
- 11. To allowing representatives of Kakivak and/or its funding partners to visit the premises to monitor/observe the program.
- 12. Provide payroll records showing the number of hours worked per pay period and hourly rate.

CRITERIA

Eligible Sponsors must meet all of the following criteria:

- 1. Businesses, organizations and municipal governments;
- 2. Have not received a Wage Subsidy for the same participant before;

DECLARATION OF APPLICANT

I do swear that I have personal knowledge of the matters discussed in this application, and state that:

- I have the authority to sign of behalf of the business.
- To the best of my knowledge, statements made and materials provided by or on behalf of the undersigned are true and correct;
- To the best of my knowledge, the proposed wage subsidy complies with all municipal and territorial and federal laws:
- I make this declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and I have read and understand the criteria and employer obligations.

Applicant Name:	Signature:
Date (dd/mm/yy):	